

## GROUP REGISTRATION POLICY

- In order to proceed with your group registration you are requested to return the completed group registration form to [eccmid@congrex.com](mailto:eccmid@congrex.com). **The full address details as shown on the form are requested for each participant!**
- For invoicing purposes, please inform us who the contact person within your company is, along with full name, complete postal address and contact details (phone, fax and email) of this person. Upon receipt of your list you will receive the invoice and the confirmations by postal mail. Payment can be done by credit card (VISA and Mastercard, AMEX) and bank transfer.

### Registration Fees (EUR)

	until 16.12.2009 *	as from 17.12.09. to 04.03.2010	as from 05.03.2010 and on-site
ESCMID Member	280	430	550
Non-member	440	560	680
Non-member incl. 19 month ESCMID membership**	530	650	770
Physician / scientist in training ( ≤ 35 years) ***	150	290	420
Student****	60	85	110
Accompanying person	50	50	50

\*\* Regular ESCMID membership from June 2010 to December 2011 with online and print subscription to *Clinical Microbiology and Infection (CMI)*

\*\*\* Colleagues in training, born after 1 January 1975 (copy of passport obligatory)

\*\*\*\* Students will need to provide proof (written certification by head of department)

- Any name change will be subject to Euro 30 charge per name.
- Cancellation policy: The fees minus handling charges (25%) will be refunded, if the cancellation is made in writing until 25 February 2010 afterwards no refund is possible. **If you do a no-name group contract the cancellation policy of the contract apply!**
- The opportunity of picking up the documents for your group in advance will be offered to you in order to facilitate the pre-registration procedure. In order to arrange your pick-up time you will be contacted 3-4 weeks prior to the congress.
- There is the possibility to sign a group contract where you register a defined number of participants until 16 December 2009. Full payment has to be done until that date to valid the contract. The advantage is that you have time to hand in the group registration form until 15 March 2010. Free name changes are also permitted until that date. For further information please contact [eccmid@congrex.com](mailto:eccmid@congrex.com)