



Hotel Reservation Form (one form per room)

Mr Mrs Prof. PD Dr.

To be returned before April 22, 2009 to:

Family name (please underline) / First name

Accompanying person

Institute / Company

Department

Street, No.

Congrex Travel AG
 Association House
 P.O. Box
 CH-4002 Basel
 Switzerland

Fax +41 61 690 94 14

P.O. Box _____ Postal code / Zip code _____ City _____

Country _____ State / County (where applicable) _____ E-Mail (if available) _____

Telephone business _____ Fax _____ Telephone home _____

Date of arrival: _____ Estimated time of arrival: _____

Date of departure: _____ Number of nights: _____

Arrival by car train airplane

Hotels

Hotels	Single room <input type="checkbox"/>	Double room <input type="checkbox"/>
Price-Category A <input type="checkbox"/>	€ 220.00 – 270.00	€ 250.00 – 300.00
Price-Category B <input type="checkbox"/>	€ 170.00 – 220.00	€ 200.00 – 250.00
Price-Category C <input type="checkbox"/>	€ 120.00 – 170.00	€ 150.00 – 200.00
Price-Category D <input type="checkbox"/>	€ 70.00 – 120.00	€ 100.00 – 150.00

All rates are per room and per night, including breakfast, service and taxes. Early reservation is highly recommended.

Reservation

For booking, please complete this hotel reservation form and return it to Congrex Travel AG, Basel, not later than **22 April 2009**. Requests will be accepted thereafter, however, hotel accommodation is subject to availability and cannot be guaranteed. **After this deadline, bookings are only possible against full payment by credit card, and an extra late reservation fee of € 30.– will be charged.**

Payment Policy

To guarantee your reservation a **deposit of € 200.–** is required. Please include either a copy of your bank transfer to our account at the UBS AG, or provide a credit card that we shall debit. Upon receipt of the deposit, each participant will receive a final confirmation with an invoice. **Full payment has to be made to Congrex Travel by 22 April 2009.** Do not send any payment to the Hotel.

Please indicate form of payment for the deposit:

Bank transfer – free of charge for recipient – to the account of Congrex Travel at UBS AG, CH-4002 Basel
 Account Number 595.400.60G, IBAN Number CH95 0023 3233 5954 0060G, Swift code UBSWCHZH80A.

Credit card Visa Mastercard CVV2 Code _____

No. _____ Exp. date _____ Cardholder's name: _____

All room charges must be prepaid to Congrex Travel AG. However, when checking out, all extras (mini-bar, telephone charges, room service, etc.) must be settled with the hotel directly.

Cancellation Policy

If your hotel reservation is cancelled before **22 April 2009**, the deposit will be refunded less € 60.– handling fee. If your reservation is cancelled after **22 April 2009** or if you arrive later or leave earlier than on the dates indicated on your reservation form, the total accommodation amount will be charged and no refunds can be made.

Any change of reservation will be subject to a handling fee of € 30.–. Changes or cancellations have to be made in writing to Congrex Travel AG, Basel. Please do not contact the hotel directly.

Date: _____ Signature: _____

The participant acknowledges that he/she has no right to lodge damage claims against the organizers should the holding of the congress be hindered or prevented by unexpected political or economic events or generally by force majeure, or should the non-appearance of speakers or other reasons necessitate program changes. With reservation, the participant accepts this proviso.