

19–22 OCTOBER 2011, AMSTERDAM, THE NETHERLANDS

Hotel Reservation Form (one form per room) accommodation can also be booked on-line via: www.ectrims.eu/2011

Mr Mrs Prof. PD Dr.

To be returned before **15 August 2011** to:

Family name (please underline) / First name, initial(s)

Accompanying person

Institute / Company

Department

Street, No.

P. O. Box

Postal code / Zip code

City

Country

State / County (where applicable)

E-mail (if available)

Phone business

Fax

Phone home

Date of arrival:

Estimated time of arrival:

Date of departure:

Number of nights:

Arrival by

car

train

airplane

Hotels	Single room	Double room
Price-Category A	<input type="checkbox"/> € 335 – 375	<input type="checkbox"/> € 360 – 400
Price-Category B	<input type="checkbox"/> € 290 – 330	<input type="checkbox"/> € 315 – 355
Price-Category C	<input type="checkbox"/> € 245 – 285	<input type="checkbox"/> € 270 – 310
Price-Category D	<input type="checkbox"/> € 200 – 240	<input type="checkbox"/> € 225 – 265
Price-Category E	<input type="checkbox"/> € 155 – 195	<input type="checkbox"/> € 180 – 220
Price-Category F	<input type="checkbox"/> € 110 – 150	<input type="checkbox"/> € 135 – 175

All rates are per room and per night, including breakfast, service and taxes. Early reservation is highly recommended.

Reservation

When booking, please complete this hotel reservation form and return it to Congrex Travel Ltd., Basel, not later than **15 August 2011**. Requests will be accepted thereafter, however, hotel accommodation is subject to availability and cannot be guaranteed. **After this deadline, bookings are only possible against full payment by credit card, and an extra handling fee of € 30 will be charged.**

Payment Policy

To guarantee your reservation a **deposit of € 200** is required. Upon receipt of the reservation form, each participant will receive a final confirmation with an invoice for the deposit. **Full payment has to be made to Congrex Travel Ltd. by 15 August 2011.** Do not send any payment to the hotel.

Please indicate form of payment for the deposit:

Bank transfer – free of charge for recipient – to the account of Congrex Travel Ltd. at UBS AG, CH-4002 Basel

Account Number 233-595.400.60G, IBAN Number CH95 0023 3233 5954 0060G, BIC UBSWCHZH80A

Credit card payment – For credit card payment we will send you a secured payment link and confirmation invoice upon receipt of your booking form.

All room charges must be prepaid to Congrex Travel Ltd. However, when checking out, all extras (mini-bar, telephone charges, room service, etc.) must be settled with the hotel directly.

Cancellation Policy

If your hotel reservation is cancelled before **15 August 2011** the deposit will be refunded less € 60 handling fee. If your reservation is cancelled after **15 August 2011** or if you arrive later or leave earlier than on the dates indicated on your reservation form, the total accommodation amount will be charged and no refunds can be made.

Any change of reservation will be subject to a handling fee of € 30. Changes or cancellations have to be made in writing to Congrex Travel Ltd., Basel. Please do not contact the hotel directly.

Date:

Signature :