ENS 2011
Twenty-first Meeting of the European Neurological Society
28 – 31 May 2011, Lisbon, Portugal

European Neurological Society

Hotel Reservation Form (one form per room)

❑ Mr ❑ Mrs ❑ Prof. ❑ PD ❑ Dr.

To be returned before 21 March 2011 to:

Congrex Travel Ltd.
Association House
P.O. Box
CH-4002 Basel
Switzerland

Fax +41 61 690 94 14

Family name (please underline) / First name

Accompanying person

Institute / Company

Department

Street, No.

P.O. Box | Postal code / Zip code | City

Country | State / County (where applicable) | E-Mail (if available)

Telephone business | Fax | Telephone home

Date of arrival: _____ Estimated time of arrival: _____

Date of departure: _____ Number of nights: _____

Arrival by ❑ car ❑ train ❑ airplane

Hotels

Hotels	Single room	Double room
Price-Category A	❑ € 290.00 – 330.00	❑ € 320.00 – 360.00
Price-Category B	❑ € 245.00 – 285.00	❑ € 275.00 – 315.00
Price-Category C	❑ € 200.00 – 240.00	❑ € 230.00 – 270.00
Price-Category D	❑ € 155.00 – 195.00	❑ € 185.00 – 225.00
Price-Category E	❑ € 110.00 – 150.00	❑ € 140.00 – 180.00

All rates are per room and per night, including breakfast, service and taxes.

Reservation
For booking, please complete this hotel reservation form and return it to Congrex Travel AG, Basel, not later than **21 March 2011**. Requests will be accepted thereafter, however, hotel accommodation is subject to availability and cannot be guaranteed. **After this deadline, bookings are only possible against full payment by credit card and an extra late reservation fee of € 30.– will be charged.**

Payment Policy
To guarantee your reservation a **deposit of € 200.–** is required. Please include either a copy of your bank transfer to our account at the UBS AG, or provide a credit card that we shall debit. Upon receipt of the deposit, each participant will receive a final confirmation with an invoice. **Full payment has to be made to Congrex Travel by 21 March 2011.** Do not send any payment to the Hotel.

Please indicate form of payment for the deposit:
❑ Bank transfer – free of charge for recipient – to the account of CongrexTravel at UBS AG, CH-4002 Basel
Account Number 595.400.60G, IBAN Number CH95 0023 3233 5954 0060G, Swift code UBSWCHZH80A.
❑ Credit card payment – For credit card payment we will send you a secured payment link and confirmation/invoice upon receipt of your booking form.

All room charges must be prepaid to Congrex Travel AG. However, when checking out, all extras (mini-bar, telephone charges, room service, etc.) must be settled with the hotel directly.

Cancellation Policy
If your hotel reservation is cancelled before **21 March 2011**, the deposit will be refunded less € 60.– handling fee. If your reservation is cancelled after **21 March 2011** or if you arrive later or leave earlier than on the dates indicated on your reservation form, the total accommodation amount will be charged and no refunds can be made.

Any change of reservation will be subject to a handling fee of € 30.–. Changes or cancellations have to be made in writing to Congrex Travel AG, Basel. Please do not contact the hotel directly.

Date: _____ Signature: _____

The participant acknowledges that he/she has no right to lodge damage claims against the organizers should the holding of the congress be hindered or prevented by unexpected political or economic events or generally by force majeure, or should the non-appearance of speakers or other reasons necessitate program changes. With reservation, the participant accepts this proviso.