



FIDIC ANNUAL CONFERENCE

02 – 05 October 2011, Davos, Switzerland

Fields marked in red can be completed electronically!

Hotel Reservation Form (one form per room)

Mr Mrs Prof. PD Dr To be returned before **31 August 2011** to:

Family name (please underline) / First name, initial(s)

Accompanying person

Company / Institute

Department

Street, No.

Congrex Travel AG
 Peter Merian-Strasse 80
 P.O. Box
 CH-4002 Basel, Switzerland
 Fax +41 61 690 94 14
 E-mail congrextravel@congrex.com

PO Box

Postal code / Zip code

E-mail

Country

State/County (where applicable)

City

Telephone business

Fax

Telephone home

Date of arrival: _____ Estimated time of arrival: _____

Date of departure: _____ Number of nights: _____

Arrival by car train airplane

Hotels	Single room	Double room
Price category A	<input type="checkbox"/> CHF 180–215	<input type="checkbox"/> CHF 280–325
Price category B	<input type="checkbox"/> CHF 140–175	<input type="checkbox"/> CHF 230–275
Price category C	<input type="checkbox"/> CHF 100–135	<input type="checkbox"/> CHF 180–225

All rates are per room and per night, including breakfast, service, taxes.

Reservation

Please complete this hotel reservation form and return it to Congrex Travel AG, Basel, not later than **31 August 2011**. Requests will be accepted thereafter, however, hotel accommodation is subject to availability and cannot be guaranteed. **After this deadline, bookings are only possible against full payment by credit card, and an extra handling fee of CHF 30 will be charged.**

Payment Policy

To guarantee your reservation a **deposit of CHF 150** is required. Upon receipt of the deposit, each participant will receive a final confirmation with an invoice. **Full payment has to be made to Congrex Travel by 31 August 2011.**

Please indicate form of payment for the deposit:

- Bank transfer – free of charge for recipient – to the account of Congrex Travel at UBS AG, CH-4002 Basel
 Account Number 233-595400.01R, IBAN Number CH18 0023 3233 5954 0001 R, Swift code UBSWCHZH80A.
- Credit card payment – For credit card payment we will send you a secured payment link and confirmation/invoice upon receipt of your booking form.

All room charges must be prepaid to Congrex Travel AG by **31 August 2011**. However, when checking out, all extras (minibar, telephone charges, room service, etc.) must be settled with the hotel directly.

Cancellation Policy

If your hotel reservation is cancelled before **31 August 2011**, the deposit will be refunded less CHF 60 handling fee. If your reservation is cancelled after **31 August 2011**, or if you arrive later or leave earlier than on the dates indicated on your reservation form, the total accommodation amount will be charged and no refunds can be made.

Any change of reservation will be subject to a handling fee of CHF 30. Changes or cancellations have to be made in writing to Congrex Travel AG, Basel. Please do not contact the hotel directly.

Date: _____

Signature: _____

The participant acknowledges that he/she has no right to lodge damage claims against the organisers should the holding of the conference be hindered or prevented by unexpected political or economic events or generally by force majeure, or should the non-appearance of speakers or other reasons necessitate programme changes. With his/her reservation, the participant accepts this proviso.